

IN CASE OF



## FIRE

### *IF YOU DISCOVER A FIRE:*

- Evacuate the immediate area.
- Activate the nearest fire alarm.
- Call 911 when it is safe to do so.

### *IF YOU HEAR A FIRE ALARM:*

- Evacuate as soon as you hear the alarm.
- Use the stairs only. Do not use elevators.
- Proceed to the designated meeting area.
- Do not re-enter the building until instructed by emergency personnel.



## EVACUATION

- Stay calm. Do not rush or panic.
- Be aware of anyone with mobility issues & assist if possible or call 911.
- Proceed to the nearest exit.
- Do not use elevators.
- Go to the designated meeting area.
- Wait for instructions from emergency responders.

**CALL 911 WHEN IT IS SAFE TO DO SO**

**BE ALERT TO DEVELOPING INCIDENTS, ASSESS YOUR SITUATION, & ACT TO ENSURE YOUR OWN SAFETY**



## SHOOTING

### RUN, HIDE, FIGHT

#### **RUN**

- Quickly assess your situation.
- Have an escape route and plan in mind.
- Leave your belongings behind.
- Keep your hands visible for law enforcement.

#### **HIDE**

- If you cannot safely exit, immediately seek protection.
- Secure your area by locking or barricading the door.
- Minimize noise & light that will draw attention to your location.
- Remain in place until authorities advise.

#### **FIGHT**

- As a last resort & only when your life is in danger, you may choose to fight.
- Act with physical aggression against the shooter. Commit to your actions!

# EMERGENCY

WASHINGTON STATE UNIVERSITY

**EMERGENCY GUIDE**